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August 20, 2020

**Memo re: COVID-19**

Dear Residents and Families:

We tested all consenting Residents and all Employees on Monday August 17th and Tuesday August 18th. We began to receive results on Wednesday August 19th. All Residents who opted in for a COVID-19 test (the majority of our Residents) tested negative for COVID-19. All but one employee who was tested for COVID-19 tested negative for COVID-19. The employee who tested positive was immediately removed from the schedule. Although we can not disclose who they are, we can tell you that they are non-clinical, did not go into Resident rooms, and wore their mask at all times (except while on break) while in the building. It is a Federal requirement that we notify all staff and Residents within 24 hours of a confirmed case.

**As a result of this news, we completed contact tracing immediately. We are retesting any individual who was in contact with the positive employee while at work on Friday and Saturday.** If we receive additional positive cases, we will be implementing our COVID-19 protocols immediately.

We strive to treat each and every one of your parents, spouses and friends with the same respect and caution we extend to our own parents. Please do not hesitate to reach out via phone or email for any updates or questions. I am available 24 hours per day, 7 days a week.

Sincerely,

A handwritten signature in black ink that reads "Zachary S Gray". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

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